

Project Management Essentials

Organisations are increasingly turning to create project teams to manage initiatives and change. Sometimes these projects can seem intimidating. When people know the fundamentals of project management, they will feel much better equipped to make a productive contribution. They will also be well equipped to manage small projects independently and confidently.

After this Project Management training course participants will have a clear understanding of how projects work and how to make them manageable. They will feel confident that their next project will be a well-run success.

Audience

This program is for people who are looking for a project management foundation to manage day-to-day projects or to contribute to larger projects.

Outcomes

Learn how to:

- Balance time, cost, scope and quality
- Define a project vision
- Plan quickly and effectively
- Create a project schedule
- Monitor projects
- Communicate with stakeholders
- Conduct a risk assessment
- Close and evaluate a project.

Tailored group training - in-house or through virtual workshops

Ask us how we will tailor this program to your organisation or team.

Benefits are that we tailor the:

- *Content* to suit your organisation's needs.
- *Delivery* to reflect your procedures, values, examples and terminology, which encourages participants to apply their new skills in their roles.
- *Duration* to suit the availability of your team members and your budget.

Tailoring is mostly for free and always economical as costs are based on a per day delivery and not per participant.

Request a quote

Please call 1300 655 098 to ask us how we can tailor a program to your needs.

Alternatively, email us at info@icml.com.au or start a 'chat' on our website icml.com.au/.

Virtual Workshops

We deliver programs in interactive, live online workshops, accessible from a device anywhere.

Highly impactful learning

- Replicating face-to-face workshop experiences through conferencing technology.
- Using extra features for engagement: polls, quizzes, chat, electronic whiteboard.
- Learning in multiple shorter bursts – allowing practice between sessions.

Benefits of virtual workshops

- Attend the training from the comfort of home or personal workstation.
- No travel time or expenses.
- Multiple short sessions – less impact on work.

Simple access

- You need: a device with camera and a quiet place.
- No software needed.
- Click on a link to gain access.
- Works on any personal device and most corporate systems.

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