ICML
INSTITUTE FOR COMMUNICATION MANAGEMENT AND LEADERSHIP



PROJECT MANAGEMENT

Project Management Essentials

Build the core project management skills to plan, deliver and manage projects with confidence.

WHO IT'S FOR

People new to projects, or who manage projects as part of their role.

DURATION

1 day, or tailored to your needs

FORMAT

On-site: we come to you, virtual or hybrid.

PARTICIPANTS WILL DEVELOP THE SKILLS TO

- Define a clear project vision, scope and success measures
- Balance time, cost, scope and quality
- Plan quickly and build a realistic project schedule
- Monitor progress and resolve issues early
- Report to stakeholders and keep them involved
- Close a project and evaluate what was learned

ABOUT THIS PROGRAM

Many people are handed a project with a deadline and little guidance. Scope grows, the schedule slips and stakeholders hear about problems late. Our project management fundamentals training gives participants a clear, practical way to run a project from start to finish. They define the vision, plan quickly, build a schedule, monitor progress and close the project well, using examples from your own workplace. It is project management for beginners, built around the work your people already do.

Tailored to your organisation

We build in your project framework, templates and terminology, and the kinds of projects your people run, so the fundamentals match how work gets done in your organisation.

> "Fantastic refresher for any who have done PM training and a great intro for those who haven't. The techniques learnt can be used across many departments.
>
> Kingston City Council - Participant

Talk to us about this program

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Enquire online